

EXAMPLE 3

TECHNICAL WORK PLAN PROPOSED BUDGET

FAA TD#:

BILLING CODE:

CONTRACT #:

FAA PROGRAM/PROGRAM AREA:

Environmental/Cleanup

TASK ORDER TITLE:

Reagan National Airport Cleanup Support

LABOR: \$

ODCs: \$

TRAVEL: \$

G&A: \$

Total: \$

CONCURRENCE BY:

Program Manager / Date

Officer in Charge / Date

FAA COTR / Date

FAA Contracting Officer / Date

EXAMPLE 4

MONTHLY REPORT	CONTRACT NO. DTFASO-12-D-XXXXX	REPORT NO. 1
TASK DESCRIPTION Fall Protection Program support	TASK ORDER NO. ABC-10-1	TYPE OF TASK 2
LOCATION ESA	PERIOD OF REPORT June 1, 2012- July 30, 2012	
CONTRACTOR ABC Safety Services	PERIOD OF PERFORMANCE June 1, 2012- September 30, 2012	
TOTAL SPENT/PERCENT OF TASK INVOICED (Including Mods) \$ / %	TOTAL REMAINING \$ / %	

ACTIVITIES ADDED TO TASK THIS MONTH (TYPE 2 TASK):

SUMMARY OF WORK COMPLETED:

ACTIVITIES CLOSED THIS MONTH (TYPE 2 TASK):

SPECIAL INSTRUCTIONS GIVEN OR RECEIVED:

OTHER COMMENTS:

